

ALVERTON SCHOOL RISK ASSESSMENT

NAME OF ASSESSOR			Martin Higgs			DATE			24th June 2020				
TIME			10am			WORK AREA			Whole School				
TASK BEING ASSESSED			School Re-opening on June 1st for Nursery/Reception/Y1and Y6 Children										
What is the hazard?	Who might be harmed?	How might people be harmed	Existing Risk Control Measures		Risk Rating		Additional Controls		New Risk Rating (Residual)		Monitored By Who	Monitored By When	
General Infection Risks					L	C	R	Action	L	C	R		
Contact with people carrying the virus who are symptomatic.	100 Children, 30 staff and their family members (approx.260based upon 2 per child person in the setting)	Contracting Covid-19 virus	• Anyone with Covid 19 symptoms should not attend school • Parents and staff asked to self-monitor and self-report symptoms • Social distancing 1m+*** • Reduced group sizes • Reduced contact and mixing		3	5	15	• Daily temperature checking for all staff and students prior to entering the school • Reduced group/class sizes no more than a total of10 children and staff in and classroom. • Staggered arrival and leaving times • Staggered breaktimes	2	5	10	Office Staff	Daily
Contact with people carrying the virus who are pre or asymptomatic . *	100 Children, 30 staff and their family members (approx.260based upon 2 per child person in the setting)	Contracting Covid-19 virus	• Social distancing 1m+*** • Reduced group sizes • Reduced contact and mixing		3	5	15	• PPE Available for staff • No contact between anyone below 1m apart • Increase ventilation/open windows where possible	3	5	15	All staff	Constant and on going
Indirect Transmission of virus through contact with surfaces	100 Children, 30 staff and their family members (approx.260based upon 2 per child person in the setting)	Contracting Covid-19 virus	• Thorough hand washing practiced bu all staff and pupils frequently • Education in good handwashing protocols and habits		3	5	15	• Reduce the areas of the school being used • Remove all but essential equipment from the rooms • Increased cleaning schedules for areas of school being used, door furniture, toilet areas etc. • Remove all soft furnishings, soft toys etc. from classrooms.	3	5	15	All staff	Constant and on going
Direct transmission through poor respiratory hygiene	100 Children, 30 staff and their family members (approx.260based upon 2 per child person in the setting)	Contracting Covid-19 virus	• Promote good respiratory hygiene habits with children (catch it, bin it/kill it) • Social distancing 1m+*** • Reduced group sizes • Reduced contact and mixing		3	5	15	• PPE available to staff • No contact between anyone below 1m+apart*** • Reduced group/class sizes no more than a total of 10 children and staff in and classroom. • Staggered arrival and leaving times • Staggered breaktimes	4	4	16	All staff	Constant and on going

* The BMJ - April 2nd 2020 Reported that up to 80% of Covid 19 cases could be asymptomatic, and that it is likely that the virus is most contagious two days before symptoms emerge

** The Gov UK Corobnavirus : Implementing protective measures in Educational settings stresses that "schools should not require staff and children to wear face masks and coverings.

*** This 2m Social distancing control measure is very extremely unlikely to be effective or practical given the nature of the environment and the age of the children

**** The figure of 60 children uses the gov.uk recommendation of 15 children per class, or 50% of usual number.

What is the hazard?	Who might be harmed?	How might people be harmed	Existing Risk Control Measures	Risk Rating			Additional Controls	New Risk Rating (Residual)			Monitored By Who	Monitored By When
General Infection Risks				L	C	R	Action	L	C	R		
Contact with people carrying the virus who become symptomatic whilst on site	100 Children, 30 staff and their family members (approx. 260 based upon 2 per child person in the setting)	Contracting Covid-19 virus	<ul style="list-style-type: none"> Staff to remain vigilant and look for possible symptoms (temperature/ cough etc.) Reduced group sizes to make monitoring easier A dedicated isolation room and toilet provided for anyone suspected as showing Covid 19 symptoms whilst awaiting collection by parents Social distancing 2m*** 	3	5	15	<ul style="list-style-type: none"> If contact with the person showing symptoms is necessary then PPE should be worn (gloves/apron/facemask/eye protection) by the supervising adult. Any areas used by the person with suspected Covid-19 symptoms would be isolated and thoroughly disinfected/cleaned before re-use. <p>These additional controls only reduce the risk for the supervising adult and children/staff who have not been in contact with the person showing Covid-19 symptoms.</p>	3	5	15	Office Staff	Daily
Class Sizes & Group				L	C	R	Action	L	C	R		
Class/Group sizes not allowing adequate social distancing in individual work spaces	100 Children, 30 staff and their family members (approx. 260 based upon 2 per child person in the setting)	Contracting Covid-19 virus	<ul style="list-style-type: none"> Remove non essential furniture from classrooms to maximise space Promote good respiratory hygiene habits with children Social distancing 1m+**** Training for children and staff in behaviours to maintain social distancing <p>The classrooms measure approx. 72m². It would therefore not be possible to achieve the 2m social distance with 15 children and 2 adults in this space.</p>	4	5	20	<ul style="list-style-type: none"> Maximum number of people in the 72m² classroom space to be set at 10 including staff. Other areas maximum numbers permissible including staff will be : Workspaces = 6 School Hall = 25 including staff S& L room = 1 Thrive room = 1 Top of Hall/Dining area = 8 Reception Classroom = 14 Corridor near offices = 1 All Toilets Areas = 1 	3	5	15	SLT/All Staff	Constant/ Daily

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Timetable considerations				L	C	R	Action	L	C	R		
Crowding of staff and pupils, increased contact between groups of children and staff	100 Children, 30 staff and their family members (approx. 260 based upon 2 per child person in the setting)	Contracting Covid-19 virus	<ul style="list-style-type: none"> • Breaktimes to be staggered and a maximum of 15 children on either playground. • Staff to monitor and enforce social distancing between children at break times*** • All outdoor apparatus to be disinfected after each playtime • No ball games or use of shared toys. • Children to move through the school in set groups 1m+ distancing on a timetable • No shared stationery or equipment • Lunchtimes and lunches to be staggered 	3	5	15	<ul style="list-style-type: none"> • Reduce numbers on the play areas if required • Introduce zones onto play areas and reduce running/vigorous activity in order to make control and monitoring more manageable 	2	5	10	Staff on duty	Daily
Drop-Off & Collection Arrangements				L	C	R	Action	L	C	R		
Staff/Parents and children gathering at the beginning and end of the day	100 Children, 30 staff and their family members (approx. 260 based upon 2 per child person in the setting)	Contracting Covid-19 virus	<ul style="list-style-type: none"> • Stagger Drop off and collection times • Parents to drop off and collect in zoned areas around the school near rear exits to classrooms • Pinch point and bottlenecks to be opened up as much as is possible e.g. gate between nursery and Kenidjack class • 1m+m social distancing to be enforced 	2	5	10				0		

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Likelihood that hazardous event will occur	
1	Very Unlikely
2	Unlikely
3	Fairly Unlikely
4	Likely
5	Very Likely

Consequences of Hazardous Event	
1	Insignificant - No injury
2	Minor - minor injury needing first aid
3	Moderate - Up to three days absence
4	Major - More than 7 days absence
5	Catastrophic - death

C	L				
	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20
5	5	10	15	20	25

Risk Rating	Action
20-25	Stop
15-16	Urgent Action - take immediate action and stop activity if necessary, maintain existing controls rigoureously
8-12	Action - improve within specified timescale
3-6	Monitor - Look to improve at next review or if there is a significant change
1-2	No Action - No further action but

Signed (Person completing the Risk Assessment)

Signed (Headteacher)

Review Period : 1 Year / 6 Months / Monthly / Other

Date of Next Review

This Risk Assessment must be shared with...